



GREATER PHILADELPHIA COALITION AGAINST HUNGER'S

RACE AGAINST HUNGER

Step By Step Registration Toolkit



REGISTER TODAY!

How to Participate in the Race Against Hunger and Fundraise for My Food Pantry or Soup Kitchen Team



1

Get the customized team link from your food pantry/soup kitchen team leader. It should look something like www.RunSignUp.com/RaceAgainstHunger2022-team name

2

Click the green 'Join' button

Join

3

Select who you are registering: Yourself, Someone Else or a Minor (ages 3-17yrs old).

☐ Me
Adult, 18+

☐ Other Adult
Adult, 18+

☐ Minor
Under 18

4

*If you've participated in the Race Against Hunger before or maybe you've used RunSignUp.com for another race you've participated in, you'll already have an account. Click the green **Sign In** button and enter your login information or choose 'forgot password' to reset it. Once you've signed in, your basic info will automatically be added from what's on file. Double check your information is correct and choose your event.

*If you've never used RunSignUp before, or would like to make a new account with a different email address, just begin entering your basic info, additional info, address and choose your event.

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If you are signing up more than 1 person, select **+ Add Another Registrant** and repeat the steps above. If you are only registering 1 person, select **Continue**

+ Add Another Registrant

Continue

How to Participate in the Race Against Hunger and Fundraise for My Food Pantry or Soup Kitchen Team (Continued)



6

Read through the waiver. Once you've read it, type your name in the text box exactly as it is shown in the underlined text located just above the text box. This confirms that you agree to the waiver and are 18+, or have the authority to register the registrant listed. Then select [Continue](#)

7

Answer a few Overall Questions and let us know what t-shirt size you would like. We will send all t-shirts for your team to the team leader to distribute. If you selected to participate in the 5K, let us know if you plan to run or walk. It's okay if you change your mind later. Then select [Continue](#)

8

You will now see a page talking about donations and fundraisers. Scroll down to where you see 'Become a Fundraiser.' This is where you can customize your personal fundraising page. You can use your personal fundraising page to ask your friends and family to donate directly to you, while also contributing to the team's overall goal. Customize the information here or leave it as is. You can always edit your personal fundraising page later with that email address and password you created or used to login.

9

Make sure the Team Fundraiser section shows the team name of the food pantry/soup kitchen team you want to join in the dropdown box. It should already be selected.

10

Then choose if you would like to make a donation, and enter your amount. You are not required to make a donation. If you decide to make a donation, this is in addition to your registration fee. It will be credited towards your individual fundraising goal, as well as the team's overall fundraising goal. Select [Continue](#)

How to Participate in the Race Against Hunger and Fundraise for My Food Pantry or Soup Kitchen Team (Continued)



11

Select either 'Sign up for E-mail' or 'I don't want to receive E-mail'. These emails will provide more details about participating in the race, including how to use the RaceJoy App and how to submit your results!

12

Select your time zone. This is information we need for anyone using the RaceJoy App to track and submit their Race Against Hunger results. Then select [Continue](#)

13

You will now see a page reviewing your registration information. Make sure it is correct.

14

In the Registration Cart box on the right. Review your registrations and/or donations. Then enter the coupon code you received from your team leader and select [Apply](#). All members of food pantry/soup kitchen teams can register for only \$10 with their custom team coupon code. If you have any children (ages 3-17) participating, their registration fee should automatically show as \$5.

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Scroll down and enter your credit card information. If all of the information is correct, select the 'Confirm Payment' button. This button will also show the total amount being charged. Triple check before clicking the button.

After you complete registration and checkout, you will receive a couple emails.

These emails will have your receipt as well as the links to both your team and individual fundraising pages. Use these links to get started, and we will be in touch soon with even more details for a great Race Against Hunger. Thank you for joining us in this fight to end hunger and good luck fundraising for your team!